



केन्द्रीय विद्यालय पन्ना (म०प्र०) 488001

Kendriya Vidyalaya Panna (M.P.) 488001

(शिक्षा मंत्रालय, भारत सरकार के अधीन एवं स्वायत्त निकाय)

(An Autonomous Body under Ministry of Education, Govt. of India)

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CBSE School Code: 54144, CBSE Affiliation No.: 1000083 UDISE: 23100322402



## निविदा आमंत्रण सूचना

### TENDER INVITATION NOTICE

F. 22090/KVPanna/2022-23/

Date: 05.07.2022


### Subject: Tender/Quotation for Food Catering and Lodging Arrangements

1. Sealed Tender/Quotation for the supply of the articles shown in the **attached format** are invited by the undersigned on behalf of Kendriya Vidyalaya, Panna (M.P.) from 06.07.2022 to 19.07.2022 by 01:30 p.m.. Tenders should be sent under strong sealed cover marked as a “**Tender/Quotation for Food Catering and Lodging Arrangements**” in the Vidyalaya. The tenders/quotations will be opened in the office of the undersigned at 02:00 P.M. on 19.07.2022.
2. The tender/quotation shall be submitted according to the terms & conditions specified in paragraphs 3 to 22. Unless specified otherwise in the quotation it shall be construed that the terms & conditions stipulated hereunder have been agreed to by the bidder. If any case the bidder violates the terms and conditions, the Tender will be rejected.
3. The Contractor will have make arrangement for cleanliness of Kitchen Area and it surroundings to the satisfaction of the KV. The contractor shall also be responsible for the safe and hygienic disposal of the waste material.
4. The contractor shall arrange for crockery, utensils, boilers, juice, cooking gas cylinders, cooking store etc. and items of similar nature of goods quality as approved by Kendriya Vidyalaya Panna / KVS at his own cost and maintain the said items in proper and hygienic conditions for due discharge of obligations in respect of running of meets.
5. The contractor will have to provide employees in proper uniform for service.
6. The contractor will be required to provide service in the premises of Kendriya Vidyalaya Panna.
7. The contractor shall employ inly such persons as are declared medically fit, pay minimum wages. No employee will be under the age of 18 years.
8. Only cooking gas is to be used in the in the preparing of hot drinks & cooking which is to be arranged by the contractor including gas cylinders.
9. The contractor will be fully responsible for the repair/maintenance, cleanliness, breakage and damage done to the building and sanitary, electrical and any other fitting and fixtures installed in Kendriya Vidyalaya premises provided to him for the purpose. Furniture provided to the contractor will be maintained properly. Any loss/damage (including repairs) to the same will have to be made good by the contractor at his cost.
10. Material is used for cooking purpose tea, coffee, spices, vegetable, meat/chicken, fish, eggs etc. should be of good quality.
11. The contractor will take all necessary precautions against fire hazards and comply with rules and regulations as laid down by concerned local authorities and to the satisfaction of Kendriya Vidyalaya Panna / KVS.
12. The menu as approved by Kendriya Vidyalaya Panna should be displayed conspicuously daily.

P.T.O

13. The Kendriya Vidyalaya Panna shall not be in any manner be treated as the employer of the workers or concerned with the terms of their employment or conditions of their services since the relationship of employer and employees shall always be considered to be between the bidder / contractor will make these conditions clear to them categorically and in writing, and their acceptance of these terms shall be communicated to KV also.
14. Under no circumstances any of the contractor's employee will stay in the Kendriya Vidyalaya Panna premises beyond working hours. He will ensure that the kitchen rooms are properly locked and secured during closed hours of KV. The access to the space allotted to the contractor will be as per the conditions and in the mode as prescribed and regulated by the KV from time to time which will be binding on him and his employees. The KV reserves the right to inspect the premises allotted to the contractor including the store at any time.
15. The contractor shall not entertain any orders, or supply from outside KV.
16. The contract will be for two years to start with from the date of signing the agreement and agreement may be renewed by the KV on such terms and conditions as may mutually be agree upon between the parties, if the KV is not satisfied with the working of said contractor. The contractor, if so desires, may seek termination of the contract by giving written notice of not less than three months duration the agreement period.
17. The contractor will, at all times, ensure discipline, descent and courteous behaviour by his employees while they remain in premises of KV. In case any of his employees indulges in any act of indiscipline, misbehaviours of slogan shouting or indulges in violent act(s) or abets others in doing so and it is prima facie proved, the contractor shall remove the employee concerned from the premises immediately or receipt of written communication from the authorities which will be duly acknowledged by the contractor.
18. Under exceptional circumstances the Kendriya Vidyalaya Panna/KVS reserves the right to change any term and condition as and when warranted.
19. In case of any dispute arising out of the interpretation of the terms and conditions of the contract, the decision of Kendriya Vidyalaya Panna / KVS will be final and binding.
20. The Bidder shall deposit **Rs.1000/- (Rupees One Thousand only)** in the form of Bank Cheque/DD valid for 90 days after the date of submission of bids or DD / Bank Cheque drawn in favour of **Vidyalaya Vikas Nidhi, K.V. Panna (M.P.)** payable at **Panna** as Earnest money along the bid / quotation. The Earnest Money shall be returned to the unsuccessful bidders after the award of the contract.
21. The contractor will have to deposit **Rs.10,000/- (Rupees Ten Thousand Only)** or **5% to 10%** as Performance Security in the form of DD, drawn in favour of Principal, Kendriya Vidyalaya Panna (MP). The same will be refunded without interest when the contract is over and premises are headed over the KV and all dues from the contractor have been settled.
22. The contract whom the above terms and conditions are acceptable shall submit the completed tender forms to this Office by **01.30 p.m.** in sealed cover on or before **19.07.2022**. The tender will be opened on the same day at **02.00 p.m.** in the Chamber of Principal, Kendriya Vidyalaya, Panna (M.P.).
23. The contractor will not further sub-contract the contract to any other party. In case the contractor is found having sub-contracted this contract, the contract will be terminated without any notice.

Encls.:Tender Format

  
Principal  
Kendriya Vidyalaya  
Panna (M.P.)  
प्राचार्य/Principal  
केन्द्रीय विद्यालय/Kendriya Vidyalaya  
पन्ना (म.प्र.)/Panna (M.P.)

**केन्द्रीय विद्यालय पन्ना (म0प्र0) – 488001**  
**भोजन प्रबन्ध, खान-पान एवं आवास व्यवस्था हेतु निविदा**  
**दिनांक:**



क्रम संख्या	भोजन, खान-पान/ आवास सामग्री का प्रकार	भोजन, खान-पान/आवास सामग्री का प्रकार का विवरण	दर (Rate in INR) Rs.
1	सुबह की चाय/ Morning Tea	सुबह की चाय/ Morning Tea	
2	नाश्ता/ Breakfast	चाय, 200 M.L. दूध, 4 पीस ब्रैड बटर सहित, 4 पीस ब्रैड जैम सहित तथा 02 केले या 01 सेब या 02 उबले अंडे अथवा चाय, 04-06 पीस इडली, पर्याप्त साम्भर, पर्याप्त चटनी तथा 02 केले या 01 सेब या 02 उबले अंडे अथवा चाय, 02 आलू पराठा, सॉस/ चटनी सहित तथा 02 केले या 01 सेब या 02 उबले अंडे	
3	दोपहर का भोजन/ Lunch	पर्याप्त रोटियों, चावल, 01 मिठाई, कोई भी दाल या राजमा या चना सब्जी, मौसमी मिक्सड वेजिटेबिल, पनीर मसाला या चिकिन/ फिश मसाला या करी, सलाद, पापड़, अचार	
4	अपरान्ह स्वल्पाहार/ Evening Snacks	चाय, 200 M.L. जूस, स्नैक्स सहित जैसे सैंडविच/ समोसा/ ब्रैड पकौड़ा/ पनीर पकौड़ा आदि	
5	रात्रिकालीन भोजन/ Dinner	पर्याप्त रोटियों, चावल, 01 मिठाई, कोई भी दाल या राजमा या चना सब्जी, मौसमी मिक्सड वेजिटेबिल, पनीर मसाला या चिकिन/ फिश मसाला या करी, सलाद, पापड़, अचार	
6	रात्रि के समय दूध/ Night (Bed-Time) Milk	200 M.L. दूध	
7	लेटने/सोने के लिए 01 गद्दा (कुशन), 01 तकिया (Pillow)	लेटने/सोने के लिए 01 गद्दा (कुशन), 01 तकिया (Pillow) कवर सहित, एवं गद्दे पर बिछाने के लिए 01 बैडसीट/ चादर, ठंड के मौसम में 01 रजाई कवर सहित/ गर्म मौसम में 01 अतिरिक्त चादर	
8	Mattress/ दरी /फर्श	Mattress/ दरी /फर्श कमरे के 20x20 फुट एरिया में बिछाने के लिए	
9	पंडाल/टेंट	पंडाल/टेंट 15x 15 फुट एरिया/ क्षेत्रफल को कवर करने के लिए	

**नोट:** निविदा प्रपत्र सील बंद लिफाफे में हो एवं लिफाफे के उपर की ओर "भोजन प्रबंध, खान-पान एवं आवास व्यवस्था हेतु निविदा" अवश्य लिखें।  
**विशेष:** सभी सामग्री/वस्तुओं की दरें विद्यालय द्वारा दिये गये उपरोक्त कम एवं मात्रानुसार ही होनी चाहिये। इस बात का आवश्यक रूप से ध्यान रखा जाये। साथ ही सभी फर्म अपना पंजीयन क्र०/टिन क्र० आवश्यक रूप से अंकित करें। निविदाकर्ता इस प्रारूप प्रपत्र में भी निविदा कर सकते हैं।  
**घोषणा:** मुझे निविदा प्रपत्र में उल्लिखित सभी आपूर्ति एवं सेवा शर्तें / नियम स्वीकार हैं।

निविदाकर्ता फर्म प्रोप्राइटर/व्यक्ति के हस्ताक्षर.....

निविदाकर्ता फर्म प्रोप्राइटर/व्यक्ति का पूरा नाम.....

फर्म की सील/मोहर.....

निविदाकर्ता फर्म/व्यक्ति का GST/TAN/PAN: .....

निविदाकर्ता फर्म/ व्यक्ति का पूरा पता.....

निविदाकर्ता फर्म/ व्यक्ति का दूरभाष/ मोबाइल नं०.....